

मु.म.प्र.दू.कार्यालय, आं.प्र.परिमंडल  
Office of CGMT, AP Circle  
बी.एस.एन.एल भवन BSNL Bhavan  
विजयवाडा VIJAYAWADA-520004



भारत संचार निगम लिमिटेड  
BHARAT SANCHAR NIGAM LIMITED  
(भारत सरकार का उद्यम) (A Govt. of India Enterprise)  
आंध्र प्रदेश परिमंडल Andhra Pradesh Telecom Circle

LR NO. APT/COVJ/CA-I/Corr on pension/2020-21/ dated at Vijayawada the 25.05.2021.

To  
The DGM (F&A)/IFAs of All BAs  
AP Telecom Circle.

Sub: Check list for submission of family pension papers-Reg.

Ref: CGMT, AP Circle Lr. No: TA/CO-VJ/ESTT/0069/CORR. ON ESTT Matters/2019-20/ dated 15.05.2021

\*\*\*\*\*

In accordance with the orders contained in the above cited reference, the terminal benefits to be released to the family members of employees who died due to Covid-19 pandemic or due to other reasons within a period of 30 days from the date of incident.

In this connection, A check list of forms to be submitted to the CCA authorities is herewith attached for information and further necessary action please.

*G. Subbanna*  
26/05/2021

Accounts Officer (CA)  
O/o CGMT, Vijayawada.

Copy to: The DGM(F&A), O/o CGMT, VJA.

Encl: As above.

### Check list for Family pension, GPF, GSLI forms to be forwarded to CCA/LIC office

S.no	Description of forms/documents	No.of copies
1	Death certificate	4
2	Mahazar	4
3	Form 14	2
4	Form 12	2
5	Form C	2
6	EST 54	4
7	Descriptive roles of pensioner	4
8	Photographs 4no.s	2
9	Pensioner's letter of authority and undertaking	4
10	Advanced stamped receipt	2
11	Aadhar card	4
12	Family member certificate if No nominations in SB	4
13	PAN card	4
14	Bank passbook first page/Cancelled cheque	4
15	Service Book	1
16	Calculation sheet	1
17	Final LPC	2
18	No due certificate	2
19	GPF final forms	2
20	GSLI forms to be submitted to LIC	2

*G. Subbath*  
AO CCA), 0/0 CCAmt,  
AP Circle.